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## TOWN OF NEW RICHMOND

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### Minutes of the Meeting

January 8, 2019 at 6:30 p.m.

**Roll Call:** Board Members Present, President Rebecca Scott, Council Members Luke Martin, Minnie Howard, Clerk/Treasurer Alaathea Foust, Attorney Rob Reimondo and Water/Wastewater Superintendent Earl Heide.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of the Meeting on December 4, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Amendments/Additions to Agenda:** Attorney contract.

**Streets/Maintenance:** Luke M. said still working on funding for park playground equipment. Rebecca S. asked if we were considering a park board. Luke M. said yes. Attorney Rob R. said having a park board is a big deal it is an entity all of its own and there are a lot of statutory and state codes for park boards.

Luke M. said he has a quote for a new install of 1 ½" to 2" insulated panels with putting the old roofing back on for \$14,200 or 6" batting insulation with new 26 gauge standing seam metal roofing for \$17,740. Compared to the quote the Coal Creek Township has for \$26,000. After some discussion no decision was made.

**Water/Sewer:** Earl Heide said he will check with B L Anderson about wireless alarm monitors for the lift station.

**Clerk/Treasurer:** Alaathea F. presented Accounts Payable Voucher Register for December to the Board, Minnie H. made the motion to approve APV Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented Billing Adjustment Register for December to the Board, Minnie H. made the motion to approve APV Register, Rebecca S. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented the Board with up to date Fund Report, December's Appropriation Report, Revenue Report and Bank Reconcilements for November 2018.

Alaathea F. asked the Board if they want to reestablish the CCD Fund for 2020 and 2021. Minnie H. made the motion to approve reestablishing the CCD Fund for 2020 and 2021, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. said we currently have two police applications, but we also have another officer that wants to send in his resume, does the Board want to extend the deadline for applications to January 31, 2019. Minnie H. made the motion to extend the deadline to January 31, 2019, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. said the Town was audited in December 2018 and cannot discuss the details until the SBOA release their publication of the audit. However, the SBOA (State Board Of Account) told me that we need to redo our Salary Ordinance to separate the Town Board members from the current employee position that they hold so that there would not be a conflict of interest when voting on their employee salary. I will have

those revised Ordinance for February's meeting. The SBOA did not have an issue with the Board members being employees of the Town at this time.

Alaatha F. said that Linda Glick is the one that helped us with the playground equipment and we have asked her to do a park plan for us, this is something that some of our donator would want to see in order to donate to our park playground. Linda Glick quote is for \$2000, this may even help with the DNR Grants for parks. After some discussion Minnie Howard made the motion to approve the quote for \$2000, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaatha F. told the Board that we will be revising our Internal Control Policy per SBOA advise on some things that were brought of during the audit.

Alaatha F. said I have an invoice for Char's Accounting Services for \$56.25 due January 22, may I have approval to pay her. Minnie H. made the motion to approve paying the \$56.25, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

### Old Business:

**Meters:** Rebecca S. said we have 133 meters installed, 6 were running backwards, but are now fixed. Luke M. said we have about 12 more to install.

### New Business:

**President for 2019:** Rebecca S. said I nominate Luke Martin for Board President for 2019, Minnie H. seconded the motion, Rebecca S. called for a vote, motion carried.

**Animal Welfare League Contract:** After some discussion Minnie H. made the motion not to approve the Animal Welfare Contract for 2019, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

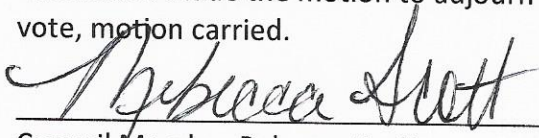
**Omnisite Wireless Service Agreement for 2019:** After some discussion the Town Board decided to table this until we have heard back from Earl Heide on other options.

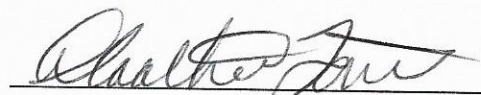
**Coal Creek Fire Department Contract for 2019:** After some discussion the Town Board decided to table this until they have set up a meeting with the Coal Creek Township and Coal Creek Fire Department.

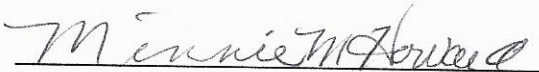
**Attorney Contract:** Luke M. made the motion to approve Rob Reimondo's contract for 2019, Minnie H. seconded the motion, Rebecca S. called for a vote, motion carried.

**Public Comment:** Rebecca asked if there were any comments from the public. No comments.

Minnie H. made the motion to adjourn the meeting, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

  
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Council Member Rebecca Scott

  
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Attest: Clerk/Treasurer Alaatha Foust

  
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Council Member Minnie Howard

  
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President Luke Martin