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## TOWN OF NEW RICHMOND

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[Clerk@nrtown.com](mailto:Clerk@nrtown.com)

### Minutes of the Meeting

October 4, 2022 7:02 p.m.

**Roll Call:** Board Members Present, President Minnie Howard, Council Member Shelly Wulfers, Linda Forbes, and Clerk/Treasurer Alaathea Foust.

Minnie H. opened the meeting with the pledge of allegiance.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of Work Session on September 2, 2022 at 9:00 a.m., Shelly W. made the motion to approve the minutes, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of 2023 Budget Hearing on September 6, 2022 at 7:00 p.m., Shelly W. made the motion to approve the minutes, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of Meeting on September 6, 2022 at 7:02 p.m., Shelly W. made the motion to approve the minutes, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of 2023 Budget Adoption on September 20, 2022 at 6:30 p.m., Shelly W. made the motion to approve the minutes, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

### **Amendments/Additions to Agenda: None**

**Streets/Maintenance:** Luke M not present. Minnie H. said she did not receive a report from Luke M. and that Luke Martin will be leaving at the end of October.

**Water/Sewer:** Earl Heide not present. Jay Busse said they are working on getting the Harrison lift station finished soon, if possible, the 3<sup>rd</sup> week of October. Jay B. said they had an issue at the park lift station, it had the wet wipes tangled in the grinder pumps and had to be cleaned.

**Town Marshal:** Jeremy Minor not present.

**Fire Department:** Fire Chief Darren Foreman gave a report on their runs for the month.

**Report from Attorney:** Rob Reimondo was not present but Alaathea F. said Rob has informed her they have filed a second contempt of court with Roof Masters for not fulfilling their financial obligations.

**Clerk/Treasurer:** Alaathea F. presented Accounts Payable Voucher Register for October 4, 2022 to the Board, Shelly W. made the motion to approve the APV Register, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea F. presented the bank reconcilements for August 2022.

Alaathea F. presented the Board with the Fund Report, Appropriation Report, Revenue Report up to date.

Alaathea F. asked permission from the Council to use Promotional funds for Halloween Event and Christmas Event for the Town. Shelly W. made the motion to approve using the Promotional funds for the events, Linda F. seconded the motion, Minnie H. called for a vote, motion carried. Alaathea F. told the Council that Perry Equipment did donate \$500.00 to our Halloween Event.

Alaathea F. asked permission from the Council to reimburse Carmine Azzato for \$25.04 from the Park Donation Fund for supplies for the Roger Hurt Park. Shelly W. made the motion to approve the reimbursement to Carmine Azzato, Linda F. seconded the motion, Minnie H. called for a vote, motion carried. Alaathea F. said there remains \$45.33 left from the Roger Hurt Donations in the Park Fund as of today.

Alaathea F. presented a quote for \$4,064.00 to replace an overhead door on the maintenance building and said this is something we can revisit for next year it does not need to be done now. Shelly W. made the motion to wait to address this next year, Linda F. seconded the motion, Minnie H. called for a vote, motion carried

### **Old Business:**

**Traffic Ordinance:** Alaathea F. said Jeremy Minor and I need to meet with the Attorney for some question on the Traffic Ordinance, regarding ordinance fees and collection of the fees. After some discussion the Town Council agreed.

**Street Update:** Alaathea F. said she talked with Jim Higgins (LWG CPAS\*Advisors) concerning the \$25,700.00 left to pay Fox Paving for street work. Jim H. gave some suggestions, one is to ask the Contractor to carry the loan and to make payments to him over a period of 3 to 5 years. Two the Town could internally fund the payment needed to pay the vendor from excess balances in two or more of the Town's Funds. The Town could then repay those funds over the 3-5-year period. After some discussion the Town Council agreed to try and do option one if the Contractor will not charge interest or penalties and to see if we could negotiate a lesser amount do to the fact this was a misunderstanding on the Contractor side. If we are not able to do option one then follows through with option number two.

### **Blighted Properties:**

Alaathea F. said Rob has not heard anything from their attorney Tyler Nichols regarding the house on 421 East Washington Street. I talked to Rob R. about getting the paperwork ready for the next step in the process and will send them over to him to look at.

**Contracting out Town Maintenance:** Minnie H. said the Town will be contracting out the Town Maintenance work and we have been talking to Jay Busse for this job, nothing in writing yet. Linda F. said she thought this was a very good options due to the fact that Jay Busses has his own equipment and knowledge in a lot of areas.

**November's Town meeting:** Minnie H. said this meeting has been rescheduled for the 7<sup>th</sup> of November.

**OCRA water infrastructure grant:** Minnie H. asked for a report on this. Alaathea F. read the Office of Community & Rural Affairs (OCRA) press release, "The Town of New Richmond is awarded \$700,000 for a system-wide comprehensive rehabilitation of overall water system components to include wellfield, water treatment plant and distribution system. This will enhance water quality with iron/manganese removal, eliminate dead-end water mains, reducing water loss and increasing flow as well as increasing fire protection."



**Park Equipment:** Linda F. said she is looking into this and did get a book that talks about park equipment to see if we can update the equipment to meet code standards rather than tear it out.

**New Business:**

**HWC Engineering Agreement to Provide Service:** Minnie H. said we have the HWC agreement to provide service and Keegan Dunn is here from HWC Engineers, does anyone have a question for him. There were no questions. Alaahea F. said she wanted to thank them for the service they have provided in helping us to get this grant and that they were very good to work with.

Shelly W. made the motion to approve the agreement with HWC, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

**Ordinance 2022-6 Additional Appropriation:** Alaahea F. read the ordinance in the public hearing before the Town Hall meeting. Shelly W. made the motion to adopt Ordinance 2022-6, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

**Ordinance 2022-7 Amending Salary for Marshal:** Alaahea F. read the ordinance to the public. Shelly W. made the motion to adopt Ordinance 2022-7, Linda F. seconded the motion, Minnie H. called for a vote, motion carried. Shelly W. made the motion to suspend the rules and waive the second reading, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

**Ordinance 2022-8 Donation Fund for Roger Hurt Park:** Alaahea F. read the ordinance to the public. Shelly W. made the motion to adopt Ordinance 2022-8, Linda F. seconded the motion, Minnie H. called for a vote, motion carried. Shelly W. made the motion to suspend the rules and waive the second reading, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Minnie H. give Mike Claycomb permission to speak. Mike Claycomb said that they have set up a 501 (c)(3) non-for-profit organization for donations to the Roger Hurt Park to which they have their own bank account and attorney. Mike is the President, Vice President is Racheal (Hurt), Treasurer is Carmine Azzato and Secretary is Eileen Matricia. The Town Council said that they will need to contact our Attorney on the matter and that they have to ask the Town Council for approval on all work done at the Roger Hurt Park.

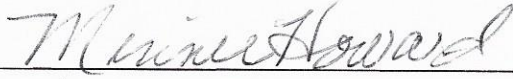
**Resolution 2022-10 Transfer of Appropriation:** Alaahea F. read the resolution to the public. Shelly W. made the motion to adopt Resolution 2022-10, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

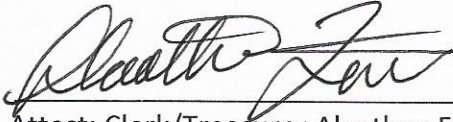
**Resolution 2022-11 Montgomery County LIT taxes:** Alaahea F. said we need to set a Public Hearing date for this resolution. After some discussion the Town Council agreed to set the date for October 19<sup>th</sup> at 7:00 p.m.


**Animal Welfare League Contract for 2023:** Minnie H. said this does not have to be decided on tonight, also I would like to know what Jeremy Minor (Town Marshal) has to say on the matter. After some discussion the Town Council decided to table this until November's meeting.

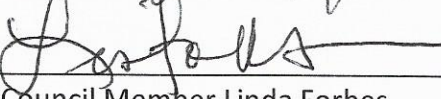
Linda F. said we know that the Lagoon needs to be cleaned up and we do have to wait for the crops to be out of the fields, however, I have had people ask me to go to the Lagoons with them, somebody from Wastewater needs to go out to the Lagoons with them and not me. We need to wait for the crops to be out before we can clean the Lagoon area.

Shelly W. made the motion to adjourn the meeting, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

  
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President Minnie Howard

  
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Attest: Clerk/Treasurer Alaahea Foust

  
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Council Member Shelly Wulfers

  
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Council Member Linda Forbes