

TOWN OF NEW RICHMOND  
110 South Wabash Street  
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### Minutes of the Meeting

October 2, 2018 at 6:30 p.m.

**Roll Call:** Board Members Present, President Rebecca Scott, Council Members Luke Martin, Minnie Howard, Attorney Rob Reimondo, Clerk/Treasurer Alaathea Foust and Water/Sewer Superintendent Earl Heide.

Alaathea Foust Clerk/Treasurer presented approval for Adoption of 2019 Budget Minutes for October 4, 2018, Minnie H. made the motion to approve the 2019 Adoption of Budget Minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Alaathea Foust Clerk/Treasurer presented approval for Minutes of the Meeting for October 4, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Amendments/Additions to Agenda:** None

**Streets/Maintenance:** Luke M. said he was waiting to hear from Earl H. on the electrical part for the lift station and that he talked to Covalen and they will get the motors order for the lift station and send the bill to the Town.

**Water/Sewer:** Earl H. said I do not have anything to report, other than Tipmont REMC will be installing optic fiber in Town and that there may be a person from Tipmont going door to door to talk to resident about their new options for internet and cable.

**Clerk/Treasurer:** Alaathea F. presented Accounts Payable Voucher Register for September to the Board, Minnie H. made the motion to approve APV Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented the Billing Adjustment Register for the month of September to the Board, Minnie H. made the motion to approve the Billing Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented the Board with up to date Fund Report, Appropriation Report, Revenue Report and Bank Reconcilements for August 2018.

Alaathea F. said I have sent in our street application for Community Crossing grant and it will be 1<sup>st</sup> of November before we will hear if we have been approved.

Alaathea F. said the Town Softball game was cancelled and no Promotional funds were used. However, we would like to asked permission to use Promotional Funds for the Town Halloween Party on October 27<sup>th</sup> for food, drinks and supplies. After some discussions Minnie H. made the motion to give permission to use Promotional Fund for Town Halloween Party, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Alaathea F. also stated that the Town Trick or Treating hours are from 6:00 p.m. to 8:30 p.m. on October 31<sup>st</sup>, signs have been posted at the Town Hall, Post Office and put on the back of the October 1<sup>st</sup> billing.

**Old Business:**

**Main Street Group:** Rebecca S. said I think we should put this off until after the first of the year. All the Board members agreed.

**Job Requirements & Description for Police Officer:** Rebecca S. said I am still working on the revisions on the job description for the police officer for New Richmond and then we will get it in the paper and to the county to start taking in applications. Luke M. said we have our police radio and the radar is being installed.

**Lift Station Electrical work:** Luke M. said I have a quote from Brand Electric and getting another one from McCord Electrical for the park lift station.

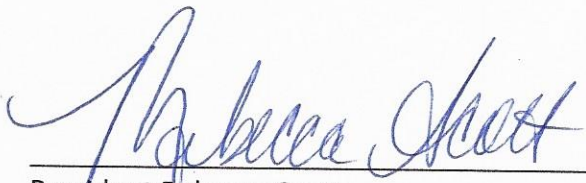
**Meters:** Rebecca S. asked about the meters. Alaahea F. said I called Utility Supply and Brian said the meters will be in October 19<sup>th</sup>, maybe earlier, not sure when the new meter lids will be in.

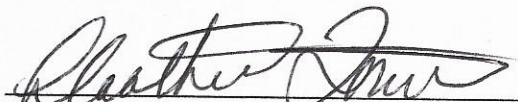
**New Business:**

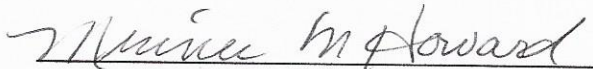
**Storm Drain on Alan Mayotte Property:** Earl H. said he talked to Alan Mayotte's son Roger and said if it's a field tile it will need to be dug out and fixed, if its just a hole from an old septic tank it will need to be filled in.

**Public Comment:** Rebecca asked if there were any comments from the public. Dean Gaylor asked when we will be hiring a police officer. Luke M. said first of the year.

Minnie H. made the motion to adjourn the meeting, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

  
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President Rebecca Scott

  
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Attest: Clerk/Treasurer Alaahea Foust

  
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Council Member Minnie Howard

  
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Council Member Luke Martin