
TOWN OF NEW RICHMOND

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Minutes of the Meeting

November 13, 2018 at 6:30 p.m.

Roll Call: Board Members Present, President Rebecca Scott, Council Members Luke Martin, Minnie Howard, Clerk/Treasurer Alaathea Foust and Water/Sewer Superintendent Earl Heide.

Corrections on the Minutes approved in October's meeting:

Alaathea Foust Clerk/Treasurer presented approval for Adoption of 2019 Budget Minutes for ~~October~~ **September 4, 2018**, Minnie H. made the motion to approve the 2019 Adoption of Budget Minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Alaathea Foust Clerk/Treasurer presented approval for Minutes of the Meeting for ~~October~~ **September 4, 2018**, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of the Meeting on October 2, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Alaathea Foust Clerk/Treasurer presented approval for Minutes of the Meeting on October 29, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Amendments/Additions to Agenda: None

Streets/Maintenance: Luke M. said he has been working on the salt spreader to get it ready, it has needed some rewiring done. Also, we have a dog problem in Town, there has been some complaints about barking all night and the dogs not having proper shelter. Luke M said he has the Town Animal Ordinance and has highlighted some areas so he can address the owner about the problem. Luke M said we will be able to do more when we get an officer in Town.

Luke M. said the New Richmond Christian Church had a fund raiser for our new playground equipment and between the fund raiser and the match from the Church the total came to \$5425.88.

Water/Sewer: Earl Heide said he had nothing to report.

Clerk/Treasurer: Alaathea F. presented Accounts Payable Voucher Register for October to the Board, Minnie H. made the motion to approve APV Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented the Billing Adjustment Register for the month of October to the Board, Minnie H. made the motion to approve the Billing Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. presented the Board with up to date Fund Report, Appropriation Report, Revenue Report and Bank Reconcilements for September 2018.

Alaathea F. asked permission to use Promotional Funds for the Town Christmas Party on December 15th for food, drinks and supplies. Minnie H. made the motion to give permission to use Promotional Fund for Town Christmas Party, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. asked permission from the Town Council to get a credit card from Hoosier Heartland State Bank. After some discussion, Minnie H. made the motion to approve the credit card, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. said the Town needs a camera to document work and projects that are being done for future documentation and Luke M. has a camera in good condition that he would like to sell to the Town for \$250.00. Minnie H. made the motion to approve to purchase of the camera from Luke M. for \$250.00, Rebecca S. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea F. gave an update on the IDEM Wastewater inspection report, we have met all the requirements on that and the Wellhead Protection Plan Phase II has been completed.

Old Business:

Job Requirements & Description for Police Officer: Rebecca S. said we have copies of the Marshal's job description, we will be advertising that the Town is taking applications from certified police officer to fill a currently open Town Marshal position. All applications must be postmarked or received at the Town Hall not later than December 31, 2018.

Meters: Luke M. said they have been working on getting the meters in. Alaathea F. said we have purchased 3 more meters on top of the 135 and will probably need additional 10 to 12 more. Luke M. said the meters that go inside the buildings Roger Kunkel maybe doing those due to some plumbing work needing done.

Lift Station Electrical work: Luke M. said I have a quote from Brand Electric and getting another one from McCord Electrical for the park lift station.

New Business:

Ordinance 2018 -13 Salary Ordinance for 2019: Rebecca S. reads the Salary Ordinance for 2019. Minnie H. made the motion to approve the Salary Ordinance for 2019, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Minnie H. made the motion to suspend the rule and waive the second reading, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Transfer of Appropriations Resolution 2018 - 6: Rebecca S. reads the Transfer of Appropriations Resolution 2018-6, Minnie H. made the motion to approve the Resolution 2018-6, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Cracked Rim Compliant: Rebecca S. said we have a complaint that someone has ran over a manhole drain on South Wabash Street that dips in the road and has cracked the rim on their tire which made the tire go flat. We have discussed this with our attorney who advise us to have them turn it into their insurance company. After some discussion the Board agreed that they would not pay for the cracked rim.

Snow Removal Contract for 2019: Rebecca S. presented the Snow Removal Contract from Charlie Rice a minimum of \$300.00 for every time he plows snow. After some discussion Minnie H. made the motion to except the snow removal contract, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

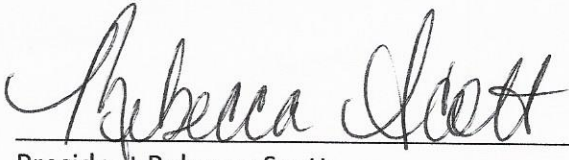
Community Crossing Grant: Rebecca S. said we have been approved for more street funding. Luke M. said I have a quote for sealing cracks on East Washington street from Franklin street to the end of East Washington for \$2000.

Decal for Police Car: Rebecca S. said the decal for the police car will be an additional \$200.00 over the original estimate of \$3,653.85 from Move Over Outfitters. After some discussion Luke M. made the motion to approve the additional \$200.00 for the decal, Minnie H. seconded the motion, Rebecca S. called for a vote, motion carried.

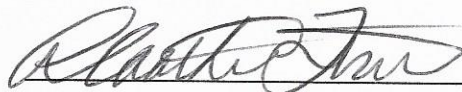
Keystone Contract for 2019: Alaathea F. said this contract is for Keystone Backup Disaster Recovery Cloud service to protect our data for \$275.00 a year. Minnie H. made the motion to approve the contract with Keystone, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Public Comment: Rebecca asked if there were any comments from the public. No comments.

Minnie H. made the motion to adjourn the meeting, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.



President Rebecca Scott



Attest: Clerk/Treasurer Alaathea Foust



Council Member Minnie Howard



Council Member Luke Martin