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# TOWN OF NEW RICHMOND

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## Minutes of the Meeting

December 4, 2018 at 6:30 p.m.

**Roll Call:** Board Members Present, President Rebecca Scott, Council Members Luke Martin, Minnie Howard and Clerk/Treasurer Alaahea Foust.

Alaahea Foust Clerk/Treasurer presented approval for Minutes of the Meeting on November 13, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Alaahea Foust Clerk/Treasurer presented approval for Minutes of the Meeting on November 29, 2018, Minnie H. made the motion to approve the minutes, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Amendments/Additions to Agenda:** None

**Streets/Maintenance:** Luke M. said Troy from UMAC has about 70 meters in so far and we will get Roger Kunkel started on the others soon.

Luke M. said Rebecca S. and myself notice what looks like a hole in the Fire Station roof and will look into it more in the daylight tomorrow.

Luke M. said we have a tree in the park behind the A frame house that is in need of being cut down, I have a quote for TNT Tree service for \$1600 and one from Bobby Bass for \$1000. Minnie H. made the motion to except Bobby Bass quote for \$1000, Rebecca S. seconded the motion, Rebecca S. called for a vote, motion carried.

Luke M. said that there has been carpet, padding and other household garbage in the recyclables dumpster and that needs to stop, we will send out reminders to the residents about what can go into the dumpster.

Luke M. said we have received \$400 donations from Hoosier Heartland State Bank and have others that will be giving a donation to our Town Christmas Dinner.

**Water/Sewer:** Earl Heide not present.

**Clerk/Treasurer:** Alaahea F. presented Accounts Payable Voucher Register for November to the Board, Minnie H. made the motion to approve APV Register, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaahea F. presented the Board with up to date Fund Report, Appropriation Report, Revenue Report and Bank Reconcilements for October 2018.

Alaahea F. said Roger Kunkel told her this morning that the Coal Creek Township will be voting on an estimate for \$26,000 that evening for foam insulation and fire proof paint to be installed on the fire station bay ceiling. After some discussion, Minnie H. made a motion to put the fire station ceiling on hold until the board has looked into other options, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

Alaathea noted that she will be out of state for vacation December 15<sup>th</sup> - 23<sup>rd</sup> and the office will be closed for the holiday 24<sup>th</sup> – 26<sup>th</sup>.

#### **Old Business:**

**Meters:** Rebecca S. said Luke M. has already commented on the install of the meters.

**Lift Station Electrical work:** Luke M. said he talked to Kevin McCord about a month ago about ordering a shut off and meter base for the lift station, nothing has been done yet. Rebecca S. said with the ground being frozen we will need to put this project on hold until spring.

**Police Car:** Rebecca S. reported that the police car is all done and ready to go.

#### **New Business:**

**Meeting times and dates for 2019:** Alaathea F. presented the meeting times and dates, Minnie H. made the motion to approve the meeting times and dates, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Microsoft email:** Rebecca S. said the Town has a new email and domain with Micro Soft for \$8.00 a month for two computers and Alaathea would like to have approval for paying for the service on a yearly base. Minnie H. made the motion to approve payment on a yearly base, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Nepotism:** Rebecca S. said the elected officials have to sign a nepotism certification at the end of every year. All elected officials signed the certifications.

**Lift Station monitor quotes:** Alaathea F. said OmniSite has given us a quote on new monitors for the sewer lift stations for \$2700 this does not include installing. Earl Heide told her he was going to check with B L Anderson for monitors. Rebecca S. said the OmniSite monitors end of support expired on 9/1/18 and the end of service expires on 12/31/19.

**Resolution 2018-7 Holidays:** Rebecca S. read the Holiday Resolution, Minnie H. made the motion to approve Resolution 2018-7, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

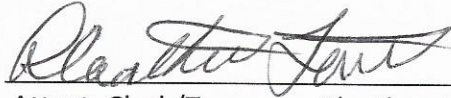
**Ordinance 2018-14 Credit Card:** Rebecca S. read the Credit Card Ordinance, Minnie H. made the motion to approve Ordinance 2018-14, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried. Minnie H. made the motion to suspend the rules and waive the seconded hearing, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.

**Public Comment:** Rebecca asked if there were any comments from the public. No comments.

Minnie H. made the motion to adjourn the meeting, Luke M. seconded the motion, Rebecca S. called for a vote, motion carried.



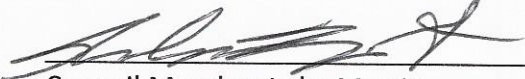
President Rebecca Scott



Attest: Clerk/Treasurer Alatheia Foust



Council Member Minnie Howard



Council Member Luke Martin