
TOWN OF NEW RICHMOND

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Minutes of the Meeting

September 6, 2023 6:05 p.m.

Roll Call: Present, President Minnie Howard, Council Member Linda Forbes, Rachelle Cowherd, Clerk/Treasurer Alaathea Foust.

Present: Town Superintendent Jay Busse & Water/Sewer Superintendent Earl Heide.

Pledge of allegiance, was in the public hearing.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of Meeting on August 2, 2023 at 6:00 p.m., Linda F. made the motion to approve the minutes, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Public Hearing Meeting on August 22, 2023 at 6:00 p.m., Linda F. made the motion to approve the minutes, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for HWC Pre-Construction Meeting Minutes on September 5, 2023 at 2:00 p.m., Linda F. made the motion to approve the minutes, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Amendments/Additions to Agenda: None

Streets/Maintenance: Jay Busse asked to buy three stop signs and posts, Rachelle C. made the motion to approve the purchase, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Water/Sewer: Earl Heide said the contractor is going to get started on the water project this November, weather permitting they will probably do the new water mains first. Earl said he would not be surprised if the new water filtration building may come in first, and plans changed to do that instead.

Earl H. said as soon as the new pump comes in for the park lift station, they will get it installed.

Town Marshal: Jeremy M. was not present. Alaathea F. said that Jeremy M. gave some notices regarding blighted properties in town mostly regarding grass needing mowed, two notices were mailed out.

Rachelle C. said she keep getting asked about the boat on East Washington street. Linda F. said she asked Jeremy M. to look into it. Alaathea F. said Jeremy M. did look into it and responded to Linda's messages in regards to the boat. Linda F. said her phone had been broken and did not receive the messages.

Fire Department: Fire Chief Darren Foreman gave a report on their runs for the month.

Report from Attorney: Rob Reimondo was not present.

Clerk/Treasurer: Alaathea F. presented Accounts Payable Voucher Register for September 6, 2023 to the Board, Linda F. made the motion to approve the APV Register, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea F. presented the Billing Adjustment Register for August 2023, Rachelle C. made the motion to approve the Billing Adjustment Register, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea F. presented the bank reconcilements for July 2023.

Alaathea F. presented the Board with the Fund Report, Appropriation Report, Revenue Report up to date.

Alaathea F. presented a quote for extra cameras in the New Richmond Park from Haley's Lock and Key, in the amount of \$1824.60. After some discussion the Town Council decided to table this until next meeting.

Alaathea F. asked for approval to pay Local Government Services in the amount of \$1851.35. Linda F. made the motion to approve the payment of \$1851.35, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Old Business:

Traffic Ordinance Draft: Alaathea F. said she has not been able to get with Rob R. about the ordinance regarding the speed limit fines. What I have read in the State Statues there are some things you can and cannot do in regards to the moving violations. Alaathea said she has made a change to the Traffic Ordinance to say there is a \$25.00 fine for non-moving violations and took out the fines for speeding until we can have a conversation with the attorney on how to handle those kinds of violations. The speeding violations can be amended later, does the Town Council want to move forward on the changes made to the Traffic Ordinance. Rachelle C. and Linda F. wants to get with Rob Reimondo about the speeding violations before moving on with this ordinance.

Shelter House: Linda F. asked Darrell Birge (from the Volunteers for New Richmond Improvements) about the shelter house doors. Darrell B. said they are going to do two steel doors with metal framing on one side and a regular door on the other and they have been ordered, they also have a contractor from Wingate that will put the doors in. Linda F. said she was told by Barb Clark that they were going to take care of the electrical problem at the shelter house as well.

2024 Budget Meeting: Alaathea F. said 2024 Budget Adoption Meeting will be October 4.

New Business:

ARP Plan 2023-1: Alaathea F. explained that we no longer need the ARP money to be a match for the Water Project OCRA grant, so now we are able to use it for other Wastewater repairs, such as a new outflow meter at the lagoon, the park lifts station pump, generator for the lift stations, and etc. The ARP Plan states what the Town is going to use the money for. Alaathea F. said the Town is getting reimbursed for \$7000.00 that was spent from the ARP Fund on the water project. The reimbursement is from the State Revolving Loan and will be receipted back into the ARP Fund.

Rachelle C. made the motion to approve the ARP Plan 2023-1, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Updated Emergency Response Plan for Water: Alaathea F. said the plan is still the same expect contact information has been updated. This response plan was given to the Town Council, Jay Busse and Earl Heide,

with a copy at the Town Hall. Linda F. made the motion to approve the Water Response Plan, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Ordinance 2023-11 Authorizing Electronic Funds Transfer & Online Banking: Alaathea F. said the SBOA (State Board of Accounts) says if you are going to do any electronic funds transfer, ACH payments or on-line banking you will need to past a policy for this and SRF Loan now requires that they receive their payments by electronic transfer or ACH. Rachelle C. made the motion to approve Ordinance 2023-11, Linda F. seconded the motion, Minnie H. called for a vote, motion carried. Linda F. made the motion to suspend the rules and waive the second reading, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Next Town Hall Meeting is October 4, 2023 at 6:00 p.m.

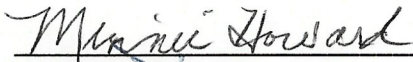
Opened for Public Comments.

Linda F. asked Darrell Birge about the New Richmond Jail. Darrell Birge said he needs time to get his equipment ready to move the jail and a trailer to put it on.

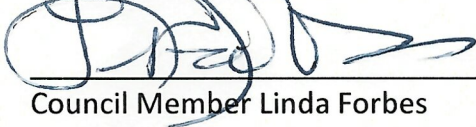
Linda F. asked Jay Busse about the Town trailer, Jay B. said it needs new tires. Linda F. made the motion to approve new tires for the Town trailer, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Jay B. will communicate with Darrell Birge on the jail.

Rachelle C. made the motion to adjourn the meeting, Minnie H. seconded the motion, Minnie H. called for a vote, motion carried.



President Minnie Howard



Council Member Linda Forbes



Council Member Rachelle Cowherd



Attest: Clerk/Treasurer Alaathea Foust