
TOWN OF NEW RICHMOND

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Minutes of the Meeting

October 4, 2023 6:05 p.m.

Roll Call: Present, President Minnie Howard, Council Member Linda Forbes, Rachelle Cowherd, Clerk/Treasurer Alaathea Foust.

Present: Town Superintendent Jay Busse, Town Marshal Jeremy Minor & Attorney Rob Reimondo.

Pledge of allegiance, was in the public hearing.

Alaathea Foust Clerk/Treasurer presented approval for Public Hearing Meeting on September 6, 2023 at 6:00 p.m., Linda F. made the motion to approve the minutes, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Minutes of Meeting on September 6, 2023 at 6:05 p.m., Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea Foust Clerk/Treasurer presented approval for Work Session Meeting on September 28, 2023 at 5:30 p.m., Linda F. made the motion to approve the minutes, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Amendments/Additions to Agenda: Alaathea F. said we have received the Animal Welfare League contract for 2024. After some discussion Linda F. made the motion to table until the next meeting. Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Streets/Maintenance: Jay Busse said he called Tipmont about the pole with the siren on it at the New Richmond Park and is waiting to hear back from them.

He also talked to them about the security lights at the park to see what ones are our and what ones are theirs and who is going to replace the lights that are not working.

Jay said they removed the electrical wiring that went to the aeration for the pond.

Jay said there are some places in town where the trees are hanging over the street signs and he will be trimming them back. We have the stop signs, but waiting on the post to come in to put them up.

Water/Sewer: Earl Heide not present. Jay B. said we are waiting for the new pump for the park lift station so we can get that repaired. Harrison lift station we are still waiting for Tipmont to finish their part.

Jay B. said they will be working at the Lagoon putting in new conduit for the new meter for the outflow before November 1 required by IDEM. Jay B. said Earl H. has been out for health reason and I have been working with him on what needs to be done.

Town Marshal: Jeremy M. said he spoke with the parents about the situation with the boys on a golf cart and took care of the issue with dogs that were loose.

Fire Department: Fire Chief Darren Foreman gave a report on their runs for the month. Darren said they will be working on getting the flag motor and clamps repaired on the flag pole located at the Fire Station.

Report from Attorney: Rob Reimondo talked about the speed limit issue in Old Business under the Traffic Ordinance draft.

Clerk/Treasurer: Alaathea F. presented Accounts Payable Voucher Register for October 4, 2023 to the Board, Rachelle C. made the motion to approve the APV Register, Linda F. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea F. presented the bank reconcilements for August 2023.

Alaathea F. forgot to bring the Board the Fund Report, Appropriation Report, Revenue Report.

Alaathea F. presented the Town Council the Notice of Destruction of Government records forms and said this is what Kelley King Municipal Consultant was helping me with, there are 22 boxes that will be shredded October 5, 2023.

Alaathea F. asked for approval to pay HWC Engineers invoices in the amount of \$1200.00. Linda F. made the motion to approve the payment of \$1200.00, Rachelle C. seconded the motion, Minnie H. called for a vote, motion carried.

Alaathea F. said the Town Halloween Event would be October 31st from 4:30 – 6 pm at the New Richmond Fire Station.

Old Business:

Traffic Ordinance Draft: Rob R. talked about what the Town would need to do to enforce a speed limit ordinance violation. It would require the Town to change its speed limit from 30 miles per hour to 29 or so in order for the Town not to violate the State Statues. Then the Town Marshal could write a ticket for speeding and the Town could collect and keep the fee for themselves. You would then need to set up a violation bureau at the Town Hall and this could create more work on the Clerk/Treasurer to take care of these matters. However, this could become more difficult if the offender would want to challenge the violation and then you would have attorney and court cost involved. Alaathea F. asked Rob R. if there were a fine of \$25.00 for non-moving violations would that be legal. Rob R. said that should be fine. Alaathea F. said if the Town Council decides later to do something different with the speeding violation, they can amend the Traffic Ordinance later. Rob R. said yes, they could. The Town Council decide to move on with the current ordinance written as is for the next meeting.

Shelter House: Linda F. asked Mike Claycomb (from the Volunteers for New Richmond Improvements) about the shelter house doors. Mike C. said the doors have been ordered and waiting for them to come in to be installed.

Extra Cameras at the Park: Rachelle C. talked to Haleys about a meeting with the Town Council and Jeremy Minor on the placements of the current cameras and where we might need more. Linda F. said we need to re angle the cameras that we have and better lighting and then see if we need more cameras. The Council tabled this until next meeting.

New Business:

Ordinance 2023-12 Amending Ordinance 2023-8 the Water Minimum Base rate increase: Alaathea F. said we will need to have a public hearing on this in October on the 17th, 18th or 19th. Alaathea F. explained our Utility Billing program was custom written for the way we charge per increments; we were advised to either raise the minimum base rate to work with the current custom program or pay to have it rewritten for the current base rate to work in the program. The rates were done by Steve Brock who was unaware of how our program was written, the rates were suggest according to what SRF (State Revolving Funds) wants in order to get the amount of grant money that we have received. This ordinance is to raise the minimum base rate from \$32.25 to \$35.45. Alaathea F. asked the Town Council to get back with her on a public hearing date by the following morning so she could get it in the newspaper.

Ordinance on Campers & RVs: Alaathea F. said we do not have anything in writing yet, just bringing this up for discussion since we are moving in the directions to have an ordinance on this matter, I am waiting to get information from other Towns on this subject.

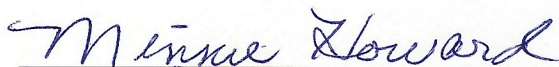
Linda F. said in her opinion you should not be able to permanently live in a camper; you should be able to use it and have family over in it temporarily on your property. Rachelle C. said it is not visibly appealing for your neighbors to see it and can devalue your neighbor's property. Minnie H. agreed with the other Council members.

Ordinance on Mobile Homes: Minnie H. said we currently have an ordinance on mobile homes and that is Ordinance 2005-1. Linda F. said what I consider three different kinds of mobile homes, single wide, double wide and modular homes. Linda F. said we currently have three single wide mobile homes in town that have been grandfather in when Ordinance 2005-1 was passed. Linda F. said if any of those single wide trailers sit empty for over a year they can be removed and another trailer could not be put back in it place. Linda F. said we do not want any single wide trailers back in town, we feel that they depreciate in value. Linda F. said we are fine with modulars or double wide, but they have to be no more than seven years older than the current year. They must meet all the legal requirements for a permanent foundation.

Russ and Tina Wethington asked if they could put a single wide trailer on their property behind their home. After much discussion the Council agreed they do not want the single wide trailers in Town and would be amending the mobile home ordinance soon.

Next Town Hall Meeting is November 1, 2023 at 6:00 p.m.

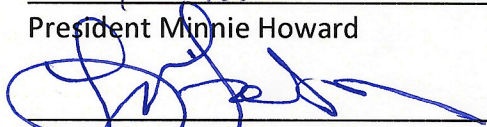
Linda F. made the motion to adjourn the meeting, Rachelle C seconded the motion, Minnie H. called for a vote, motion carried.



President Minnie Howard



Attest: Clerk/Treasurer Alaathea Foust



Council Member Linda Forbes



Council Member Rachelle Cowherd