

ORDINANCE NO: 2023 – 15

AN ORDINANCE ESTABLISHING SALARY AND COMPENSATION FOR ELECTED OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2024.

WHEREAS, IC 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the town Clerk-Treasurer, the town marshal and other town officers and employees.

WHEREAS, the Town Council wishes to establish the salaries that shall be effective January 1, 2024. New pay rate starts on the first pay period of the new year.

THEREFORE, be it ordained by the Town Council that the following salary schedule shall be in full force and effect January 1, 2024.

TOWN COUNCIL PRESIDENT: The Town Council President shall receive a salary of \$2900.00 per year. Town of New Richmond shall pay the following quarterly amounts in March, June, September and December on the second pay period of the month.

Town General Fund:	\$300.00
Town Water Operating:	\$212.50
<u>Town Wastewater Operating:</u>	<u>\$212.50</u>
Total:	\$725.00 (quarterly)

TOWN COUNCIL MEMBERS: The Town Council Members (2) shall each receive a salary of \$2400.00 per year. Town of New Richmond shall pay the following quarterly amounts in March, June, September and December on the second pay period of the month.

Town General Fund:	\$300.00
Town Water Operating:	\$150.00
<u>Town Wastewater Operating:</u>	<u>\$150.00</u>
Total:	\$600.00 (quarterly)

CLERK-TREASURER: The Clerk-Treasurer shall receive a salary of \$30,001.40 per year. Town of New Richmond shall pay the following bi-weekly amounts:

Town General Fund:	\$369.24
Town Water Operating:	\$392.33
<u>Town Wastewater Operating:</u>	<u>\$392.33</u>
Total:	\$1153.90

*Annual amount is calculated based on a 26 pay period year. Years with 27 pay periods will be slightly more.

Professional Certifications or educational advancements that are achieved by the Clerk-Treasurer can earn an additional \$100.00 per certification or advancements paid out on the first pay period in December following the year of the certification(s) or advancements. Divided equally among the General Fund, Water Operating and Wastewater Operating.

Initials of Town Council MA RC [Signature]

Longevity pays: Clerk-Treasurer who have completed a specified number of years of service, and who have not taken the elective waiver for this benefit will be paid a longevity benefit according to the following schedule, to be paid out on the first pay period in December following the time served. Divided equally among the General Fund, Water Operating and Wastewater Operating.

Completion of 1 consecutive year \$100.00

Completion of 2 consecutive years \$200.00

Completion of 3 consecutive years \$300.00

Completion of 4 consecutive years \$400.00

Completion of 5 consecutive years \$500.00

And so on with a maximum of \$1,500.00.

TOWN MARSHAL: These positions get paid bi-weekly from the Town LIT Public Safety Fund. Proper documentations shall be provided before any salary is paid. All duties are listed in the job description created for this position.

Town Marshal will receive a pay rate of \$25.00 per hour for a maximum of 480 hours of work pay per year.

Holiday pay will be \$200.00 per day per Holiday off. The paid Holidays are listed in the paid Holiday section of this Salary Ordinance.

Town Deputy will receive a pay rate of \$20.00 per hour for a maximum of 240 hours of work pay per year.

Holiday pay will be \$160.00 per day per Holiday off. The paid Holidays are listed in the paid Holiday section of this Salary Ordinance.

PART TIME CLEANING PERSON: This position will receive a pay rate from minimum wage up to \$12.00 per hour, paid bi-weekly from the Town General Fund. Not to exceed \$7000.00 per year this amount includes the 8 paid Holidays. Proper documentations shall be provided before any salary is paid. The paid Holidays are listed in the paid Holiday section of this Salary Ordinance. \$7.25 per hour x 8 hours = \$58.00 per day per Holiday off. (Minimum wage as of December 2023.)

\$9.00 per hour x 8 hours = \$72.00 per say per Holiday off.

\$10.00 per hour x 8 hours = \$80.00 per day per Holiday off.

\$12.00 per hour x 8 hours = \$96.00 per day per Holiday off.

Initials of Town Council

MM RC JK

PAID HOLIDAY SECTION:

<u>New Year's Day</u>	<u>January 1 - PD</u>
<u>Good Friday</u>	<u>April - PD</u>
<u>Memorial Day</u>	<u>May - PD</u>
<u>Fourth of July</u>	<u>July 4 - PD</u>
<u>Labor Day</u>	<u>September - PD</u>
<u>Thanksgiving Day</u>	<u>November - PD</u>
<u>Day After Thanksgiving</u>	<u>November - PD</u>
<u>Christmas Day</u>	<u>December 25 - PD</u>

All Ordinances or parts thereof with this Ordinance are hereby repealed, and this Ordinance shall be full force and effect from and after its passage.

Adopted this 1 day of November, 2023.

	Aye	Nay	Abstain
<u>Minnie Howard</u> Minnie Howard, Council President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Linda Forbes, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Rachelle Cowherd</u> Rachelle Cowherd, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attest:
Alaathea Foust
Alaathea Foust, Clerk-Treasurer