

Town of New Richmond
Monthly Meeting Agenda
March 5, 2025
6p

Roll Call for Monthly Meeting: Sarah Farmer-Forbes, Clerk-Treasurer; Linda Forbes, President; Rachelle Cowherd, Member.

The Board took a few minutes to express condolences and appreciation for Barb Clark who recently passed. Both Linda Forbes and Rachelle Cowherd spoke of her kindness and dedication to the community. Roger Kunkel asked if he could plant a tree at the park in her memory. A moment of silence was held in her honor.

1. Approval of Minutes:
 - a. Present Minutes from Monthly Meeting 2/5/25 for approval. Sarah FF presented this for approval; Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
 - b. Present Minutes from Work Session 2/19/25 for approval. Sarah FF presented this for approval; Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
2. Amendments/Additions to Agenda: N/A
3. Report from Streets/Maintenance: Jay B gave a report that they've been working on spring items. If we have any complaints of potholes popping up to call him so he can get them taken care of. They have already been filling potholes around town. Jay B also presented a quote for a handicapped porta potty for the park. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
4. Report from Water/Wastewater: Jay B subbed in for Earl H in reporting for Water/Wastewater. He stated that the filter system is up and running. He also stated we are still working a few bugs out.
5. Report from Town Marshall: N/A
6. Report from Fire Chief: Darren F. presented that the Coal Creek Fire & Rescue had 12 calls last month. Of those calls 1 was fire, 11 medical, 10 in Wingate and 2 in New Richmond. For the year they have made 33 runs. He also shared some touching words about Barb Clarke's love and support of the Fire Department and the community and thanked the board for having a moment of silence.
7. Report from Attorney: Rob R was not present however Sarah FF stated that he had been in touch that he is working on the action items from the February Work Session meeting.
8. Report from Clerk:

- a. Accounts Payable Vouchers 10589-10652. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- b. Bank Reconciliations for December 2024. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- c. Reports - Fund, Appropriation & Revenue. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- d. Billing Adjustments (bills stuck in drop box again) Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.

9. Old Business

10. New Business

- a. SRF has changed their structure so that we can go back to one bank account now. Sarah FF presented for approval to go back to one bank account; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- b. Release funds for Easter. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- c. Gateway Financial Report for 2024 Completed. Presented by Sarah FF and approved by Linda F.
- d. 100R Report for 2024 Completed. Presented by Sarah FF and approved by Linda F.
- e. Clerk CC Statement. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- f. Tech Quote for July streaming; still waiting on second quote. Presented to the board and tabled until further quotes come in and all boards are present.
- g. Outstanding Check Resolution. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- h. Town of Linden contract renewal. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- i. Maulharts keypad entry. Sarah FF suggested to the board that it might be a good idea to get a keypad entry system to the Community Room versus handing out keys to rentals. Rachelle C requested we look into additional vendors and Sarah FF said she would start gathering pricing from other possible vendors. A member of the public suggested Haley's Lock, Safe & Key.

11. Next Town Meeting date: April 2, 2025 at 6p

12. Public Comments

13. Adjourn. Rachelle C. made the motion to adjourn, Linda F. seconded the motion, Linda F. called for a vote, motion carried.



President Linda Forbes



Attest: Clerk/Treasurer: Sarah Farmer-Forbes



Council Member Rachelle Cowherd

not present 4.2.25

Council Member Jebadiah Lind

