

**Town of New Richmond**  
**Agenda**

April 2, 2025

6:00 pm

**Roll Call for Monthly Meeting:** Sarah Farmer-Forbes, Clerk-Treasurer; Linda Forbes, President; Rachelle Cowherd, Member.

1. **Approval of minutes:**
  - a. Minutes of Meeting for March 5, 2025. Sarah FF presented this for approval; Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
2. **Amendments/Additions to the Agenda:** N/A
3. **Report from Maintenance:** Jay Busse presented information to the board about four different topics. First, Jay stated that we had lost a tree on the back side of the pond and it needed to be taken the rest of the way down and hauled away. He had two quotes and the Board chose to go with B&B for \$850. Second, the park committee last year had added fencing and mulch in different areas around the park. Jay is suggesting that we use stone this year instead of paying for mulch again. The board asked for pricing on what this would cost. Third, Jay met with Milestone about Wabash Street. He is waiting on a quote for two different projects - one, to mill from the corner of town to the Barb Clarke's street and the second is to lay 1.5 inch asphalt all through Wabash Street. Fourth, he stated that potholes need to be filled. He estimated it would cost about \$5500 to do so and they would do it with hot mix. The board made no decisions on this.
4. **Report from Water/Wastewater:** Earl Heide informed all that they are still hashing out some of the last IT details for the water project. He noted that HWC was not present and that he will be reminding them again that they will be replacing the west pump. The SIM card has also already been sent to AdEdge.
5. **Report from Marshal:** N/A
6. **Report from Fire Department:** Fire Chief Foreman presented information that they had a very busy month. Statistics show they went on 29 calls in March - 8 fire, 21 medical. Of those calls, 16 were in Wingate and the remaining were in New Richmond. YTD 62 calls.
7. **Report from the Attorney:** Rob Reimondo was not present but Sarah FF gave an update he had sent for the meeting. It was stated that he has sent letters to the residents from previous meetings that we had been working with.
8. **Report from Clerk:**
  - APV Register (10687-10719) Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
  - Bank Reconcilements for February 2025. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.

- Reports- Fund, Appropriations & Revenue February 2025. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- Billing Adjustment Register for February 2025. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.

**9. Old business**

**10. New business**

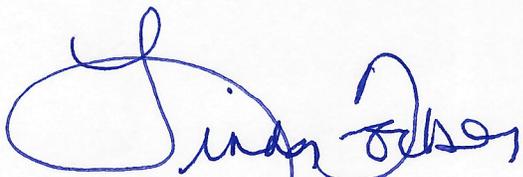
- Resolution No 2025-3; correction for Resolution 2025-2. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- Reimbursement for Sarah FF (APV'S 10717, 10680 & 10689)
- 2025 Agreement with D&D Trash. This contract was put on hold until Sarah is able to find out what the additional \$157 fee on they contract is for.
- 2025 Agreement with Earl Heide for Water and Wastewater Services. Sarah FF presented this for approval; Rachelle C. made the motion to approve, Linda F. seconded the motion, Linda F. called for a vote, motion carried.
- Quote from Maulhaupts for keypad entry to Community Room. Sarah presented the quote and then also informed the Board that a second company's quote had not come in yet.
- HWC Letter
- Update for meeting streaming process
- Updates on Wellhead Protection
- Notice of Livestock/Farm Animal Request

**11. Water Project** Ask for update from Earl Heide if present. N/A

**12. Next Town Hall meeting is May 7 at 6pm.**

**13. Public Comments**

**14. Adjourn**

  
Rachelle C. Conrad

  
5/8/25

